

# RUPERT J. SMITH LAW LIBRARY

## April 8, 2022 Minutes

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**Present:** Chairman, Michael J. Linn  
Commissioner Cathy Townsend  
Jim Wilder, Trustee  
Wendy Diaz, Trustee  
Nora Everlove, Librarian  
Jennifer Iapichino, Law Library Staff Member  
Gale Knowles, Secretary

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**I. MEETING CALLED TO ORDER:**

**II.** Chairman Linn calls the meeting to order. Above Trustees present at the meeting.

**III. MINUTES:**

Meeting Minutes for March 2022 were distributed and approved.

**MOTIONS:**

Commissioner Townsend Motions to approve the Meeting Minutes from the April 2022 meeting. Trustee Wilder seconds the Motion and the Motion is unanimous, carried, and approved.

Trustee Wilder Motions to approve the Financial Report. Commissioner Townsend seconds the Motion with the only change being the placement of the entrance door, the Motion is unanimous, carried, and approved.

Commissioner Townsend Motions to approve the Attendance Report. Trustee Wilder seconds the Motion and the Motion is unanimous, carried, and approved.

Commissioner Townsend Motions to approve the Ratification of Floor Plan for the Fort Pierce Facility. Trustee Wilder seconds the Motion and the Motion is unanimous, carried, and approved.

**IV. DISCUSSION POINTS:**

Minutes

Attendance

Financial Report

Librarian Report

Special House Bill

Ratification of Floor Plan

Furniture and Storage

Parking Spaces

Future Meeting Dates

**V. OLD BUSINESS:**

**Financial Report:**

Revenues are approximately \$24,000.00, we are behind about \$15,000.00 could be because our "spring boost" hasn't kicked in yet. Hopefully the next couple of months we will see an improvement. Financial Report was, approved.

**Attendance:**

Fort Pierce had approximately 600 points of contact this included emails and phone calls this is up about 10% from last year. Hopefully, we will start seeing an increase in patrons now that the pandemic has slowed down. We are not seeing much traffic in South County but Nora has an idea of possibly having speakers come in and talk about legislation and things of that type in hopes to build clientele. The Attendance Report was, approved.

**Special House Bill:**

We are still awaiting for word, as far as we understand, the Bill is on the Governor's desk awaiting signature. Tabled to next month's meeting.

**Plans for Library Upgrade/Build Out:**

Ratification of the Floor Plan has been approved by all . It was also approved up to \$25,000 for furniture for the new conference rooms. Nora will order the furniture with a hold on the shipment date. It will take approximately 90 days from start to finish for the build out.

**Parking Issues:**

The Library has been issued two designated parking spots from the County. The County should be placing signs in the parking lot next to the church/school stating that it is public parking as well.

**Meeting Dates:**

May 13, 2022 at 2:00 p.m.  
June 10, 2022 at 2:00 p.m.  
July 8, 2022 at 2:00 p.m.

As there were no further topics the meeting was, adjourned.

Dated and signed by the following Trustees this \_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_.

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Chairman, Michael J. Linn

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Commissioner, Cathy Townsend

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Trustee, Wendy Diaz

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Trustee, Jim Wilder