

RUPERT J. SMITH LAW LIBRARY

February 5 2021 Minutes

Present: Chairman, Michael J. Linn
Commissioner, Cathy Townsend
James Walker, Trustee
Ian Osking, Trustee
Nora Everlove, Librarian

I. MEETING CALLED TO ORDER:

II. Chairman Michael Linn calls the meeting to order. A quorum of the Trustees were present.

III. MINUTES:
Minutes of the last regular meeting of the Trustees were, approved.

MOTIONS:

Motion to approve the Financial Report was, approved by all.

Motion to approve the Attendance Report was, approved by all.

Motion to revisit Florida Print Collection moved to the March meeting, approved by all.

Motion to revisit reallocation of interior space to create one more conference room moved to the March meeting, approved by all.

Motion to revisit increasing the hours at the South County facility moved to the March meeting, approved by all.

IV. DISCUSSION POINTS:

- Minutes
- Financial Report
- Attendance Report
- Librarian Report/Parking Issues for Patrons
- Reallocation of Interior Space for Conference Rm
- Increasing hours at South County Facility
- Library Credit Card
- Florida Print Collection
- Meeting Dates

V. OLD BUSINESS:

Financial Report

Nora Everlove states revenues have been very low for the last two months. If this continues, we will be off budget by approximately \$100,000.00. Doesn't look as if it will be a very good year. Most likely due to the pandemic. Jim Walker stated the \$18,000.00 from the County is dedicated money to increase the hours at the South County Facility. This money is not for the "piggy bank". Jim Walker motioned to approve the Financial Report, Ian Osking second the motion. The motion unanimously carried and is approved.

Attendance Report

The Fort Pierce locations attendance has dropped since December. We are at 80% lower since last year. South County only had approximately 8 patrons visit last month. There has been many email and phone requests at both facilities more than normal this also is most likely due to the pandemic. This should all change when the County goes back to Phase 3. Nora will keep on the attendance report for South County and will hold off on increasing the hours at this time. Ian Osking motioned to hold off on increasing hours at South County and table this discussion to March's meeting. Jim Walker second the motion. The motion unanimously carried and is approved.

Board Meetings Attendance

The meetings for the Law Library will remain at the same time of 2:00 p.m. for now and if there are any other issues this matter will be revisited.

Florida Print Collection

Due to the current financial situation of the Law Library. Jim Walker motioned to have this matter tabled until the next meeting, Ian Osking second the motion. The motion unanimously carried and is approved.

Reallocation of Space

Jim Walker is still waiting to hear from Jerimiah Johnson in reference to the reallocation of space for another conference room for the Fort Pierce facility. This has been on the back burner for over a year now. Discussion on this matter is tabled until the March meeting in hopes that Jim Walker has had a chance to converse with Jerimiah Johnson. Jim Walker motioned to have this matter tabled to the next meeting, Ian Osking second the motion. The motion unanimously carried and is approved.

VI NEW BUSINESS

Librarian Report

The library is doing a great job exceeding expectations for requests from Patrons and Attorneys. There have been issues in reference to parking. The library did have parking spots located on Indian River Drive in front of the libraries entrance but now it seems as if those spots are now assigned

with a decal to others. The library was never informed of the change in the parking situation and it is hard enough for Patrons to find parking even with those previously approved parking spots. There is a City Council meeting coming up on Wednesday that Nora will be attending, Commissioner Townsend said she would appear with Nora to see if maybe they can rectify this parking situation. Possibly giving the Law Library two if not three assigned spots in the Clerk's parking lot that is located between the Courthouse and the Clerk's office just off of Indian River Drive. Jim Walker motioned to have Nora and Commissioner Townsend attend this meeting and speak on behalf of the Law Library, Ian Osking second the motion. The motion is unanimously carried and approved.

Meeting Dates

March 5, 2021 at 2:00 p.m.

April 9, 2021 at 2:00 p.m.

May TBD

June TBD

- Judge Linn will sign on behalf of all Trustees with no objection.

There being no further business coming before the Board, the meeting was duly, adjourned.

Dated and signed by the following Trustees this ____ day of

_____, _____.



Chairman, Michael J. Linn

N/A

Commissioner, Cathy Townsend

N/A

N/A

Trustee, James Walker

N/A

Trustee, James Wilder

Trustee, Ian Osking