

# RUPERT J. SMITH LAW LIBRARY

March 7, 2025, Meeting Minutes

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**Present:** Chairman, Michael J. Linn  
Commissioner, Cathy Townsend  
Jim Walker, Trustee  
Alexandre Nelson, Trustee  
Nora Everlove, Librarian

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**I. MEETING CALLED TO ORDER:**

**II.** Chairman, Michael J. Linn not present. Commissioner Townsend calls the meeting to order. The above Trustees were present at the meeting.

**III. MINUTES:**

Meeting Minutes for the January 2025 meeting were distributed. A Motion was brought forth and the Motion is unanimous, carried, and approved.

**MOTIONS:**

Motion was made to approved Librarian's Report. Motion passed unanimously.  
Motion was made to approve the Financial Report. Motion passed unanimously.  
Motion was made to approved Attendance Report. Motion passed unanimously.  
Motion was made to approve Resolution 2024-2 Motion passed unanimously.

**IV. DISCUSSION POINTS:**

- Chair called for Public Comment - No Comment
- SLC Bar approves Alexander Nelson as Trustee
- Minutes from the January 2025 Meeting
- Librarian's Report
- Attendance Report
- Financial Report
- After Hour Access - Resolution Setting Out Policy
- Board Members Discussion - Matters not on Agenda
- Future Meeting Dates:

**V. NEW and OLD BUSINESS:**

**No Public Comment**

**Appointed Trustee:**

SLC Bar Association approves Alexander Nelson as Trustee for the Rupert J. Smith Law Library. Alex accepts and is now on the Board of Trustees.

**After Hours Access Adopted Resolution:**

Motion was made to approve the Resolution for After Hours Access. Motion approved.

**Librarian Report:**

Nora stated that the library has been busy the last couple of months. It will show in the attendance that there was 100's more compared to last February which is very exciting. Short movies, CLE's are coming along which are the last Friday of every month. Nora states that the library seems to be pretty full every day. The library held a reception for Jimmy, one of the maintenance workers at the courthouse for his last day. Many showed up from different entities to wish him good luck.

Jim Walker did ask a question of Nora: with the \$180,000.00 in the emergency fund, if "Santa Claus" was to leave a gift for the library what would her wish be. She stated that she would wish that the library expands its hours at both facilities. Commissioner Townsend says that she believes it would be a good idea to hold on to the emergency funds for the move to the new public facility. The space will most likely be bigger and we are unsure of what we will need for the move, more tables, chairs, computers, legal research...

Motion was made to approve the Librarian's Report. Motion approved.

**Financial Report:**

There is a balance issue in the report, in which Nora will contact Finance to check to see what the correct balance is. Revenues are going up; they are currently a little over the \$25,000.00 of where it needs to be. Nora states that we have received more donations from the CLE Programs along with Traffic Revenues but is unsure of the percentage from each revenue stream. Motion was made to approve the Financial Report. Motion was made to approve. Motion was made to approve the Financial Report. Motion approved.

**Attendance:**

Attendance numbers are great. We have recovered finally from the pandemic by way of adding more CLE programs, Bar meetings and the general public utilizing the library. Motion was made to approve the Attendance Report. Motion approved

**Board Members Discussion - Matters not on Agenda:**

Trustee Walker inquired about the status of the new Judicial Campus plans. Commissioner Townsend responded stating they should be starting on the plans in June or July 2025. Still no approximate completion date. They are in early conversation and still in the design process.

**Future Meeting Dates:**

May 2, 2025, at 2:00 p.m.

July 11, 2025, at 2:00 p.m.

As there were no further topics the meeting was, adjourned.

Dated and signed by the following Trustees this \_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

\_\_\_\_\_  
Chairman, Michael J. Linn

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Commissioner, Cathy Townsend

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Trustee, Lainey Francisco

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Trustee, Alexander Nelson

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Trustee, Jim Walker