

RUPERT J. SMITH LAW LIBRARY
November, 2018 Minutes

Present: Chairman, Charles A. Schwab
James Wilder, Trustee
James Walker, Trustee
Donna DeMarchi, Trustee
Nora Everlove, Librarian

I. MEETING CALLED TO ORDER:

II. Chairman, Charles A. Schwab calls the meeting to order. Above Trustees present at meeting.

III. MINUTES:

Minutes for the September, 2018 meeting were distributed to the Trustee's for review.

MOTIONS:

Trustee, James Walker Motions to approve the meeting minutes for September, 2018. Trustee, Donna DeMarchi seconds the Motion, the Motion is unanimously carried and approved.

Trustee, James Walker Motions for approval of the Librarian's Financial Report. Trustee, Jim Wilder seconds the Motion, the Motion is unanimously carried and approved.

Trustee, James Walker Motions for approval to re-adopt or ratify the Resolution 120.13 as part of our record. Trustee, Donna DeMarchi seconds the Motion and the Motion is unanimously carried and approved.

Trustee Walker Motions for the Board to approve and allow the Librarian to discuss these issues with FRLS. Trustee, Walker also Motions for the Board to direct the librarian to meet with Security to find out if there would be an issue for FRLS to utilize the conference room on Saturdays. She is asked to report back at the next meeting. Trustee, DeMarchi seconds these Motions and the Motions are unanimously carried and approved.

IV. DISCUSSION POINTS:

Minutes

Attendance/Chart Dividing Both Libraries

Librarian's Financial Report

Volunteer for Clinic in South County/Jim Walker will present request to Bar

Michael Grant

Resolution 120.13

FRLS-Conference Room for Saturday Meetings/South County Space

CPR Training
Presentation December 14th to The Board of Education
Grants
COSA
County Funding - Tipton
Meeting dates

V. OLD BUSINESS:

Librarian - Financial Report/ Revenues and Expenses

Nora states:

Revenues: \$45,000.00 received in October.

Additionally, November is historically a bad month, as of right now she shows approximately \$27,000.00. September to year end 2018 in terms of the budget show we were approximately \$9,000.00 higher in revenues, total for the year shows approximately \$287,935.00. The expenses were projected over \$400,000.00. We came in under budget by approximately \$50,000.00. We also show based on last year's numbers approximately \$8,575.00 of additional income. Trustee, Walker moves to approve the Librarians Financials. Trustee, Wilder seconds the Motion and the Motion is unanimously carried and approved. For budget purposes discussion of budge amendments will be put on the agenda for next month. Nora to run numbers for the next meeting.

Michael Grant:

There was an altercation with Michael Grant and another patron in the Library. Mr. Grant became irate and loud. Security was called and informed the Librarian that if Michael was to come back to call them and they will Trespass him. Nora doesn't believe Michael needs to be trespassed he really didn't become physical or threatening, just loud. There is no reason for him to be trespassed, Nora will speak to him about the Library's Code of Conduct and Chairman, Schwab will talk to Security about not trespassing Michael.

CPR Training:

Trustee Wilder states that the CPR Training course needs to be scheduled soon. Nora to talk to the Library employees to see when a good time would be. All Trustees and their families are invited to attend.

County Funding:

We have received funding from the County in the amount of \$45,000.00. Jim Walker states that it is possible that the County may automatically carry our finding for 2019 as well. Discussion in reference to a thank you letter to Mr. Tipton and how we go about requesting funding for this year shall be put on the Agenda for the next meeting.

COSA:

Jim Wilder informed the Trustees that he has paid the membership fees for 2019. He is not requesting reimbursement, this is his donation to the library.

VI. NEW BUSINESS

Attendance:

Nora states the attendance was very good for October. She is pleased with both libraries. The combined attendance for Fort Pierce and South County is approximately 603 people. Trustee, Walker is requesting if possible that Nora present the Trustees with data in bar or chart form dividing both libraries. Also to see if we can determine how many are attorneys and how many are pro-se litigants.

FRLS:

Chairman, Schwab has indicated that FRLS utilizes space in Martin County 5 days a week for their clinic. St. Lucie County utilizes 2 half days a week. These Clinics are to help provide information to Pro-Se Litigants. There have been clinics in the library but FRLS is looking additional dedicated space. Trustee, Wilder believes this would be great for the library, "That is what we are here for to help the public, this is just what we do". Carolyn Fabrizio is also requesting to use the conference room in the Law Library for meetings to be held on Saturdays. Nora wishes to allow this, the only issue would be security. Trustee Walker Motions for the Board to approve and allow the Librarian to discuss these issues with FRLS. Trustee, Walker also Motions for the Board to direct the librarian to meet with Security to find out if there would be an issue for FRLS to utilize the conference room on Saturdays. She is asked to report back at the next meeting. Trustee, DeMarchi seconds these Motions and the Motions are unanimously carried and approved.

Grants:

Jim Wilder will be working on renewing our request for a Grant which is due in January.

Volunteer for Clinic in South County:

The Clinic that was being held in South County for Pro-Se Litigants has been temporarily cancelled. The Volunteer who provided services for the Clinic has stepped down. Trustee, Walker will present this to the Bar to see if anyone is interested and possibly an additional volunteer for Fort Pierce as well.

Presentation:

Nora and Jim Wilder will be presenting December 14, 2018 at 2:00 p.m. for the Board of Education at Westgate Elementary School.

Resolution 120.13:

Trustee, Jim Walker states that as far as he knows the Resolution 120.13 that was previously approved and executed by Chairman Burton Conner and the Trustees was discarded. Trustee, Jim Walker is requesting to reestablish the Resolution as part of our record. He moves to have it readopted or ratified. Trustee, Donna DeMarchi seconds the Motion, the Motion is unanimously carried and approved.

Upcoming Meetings:

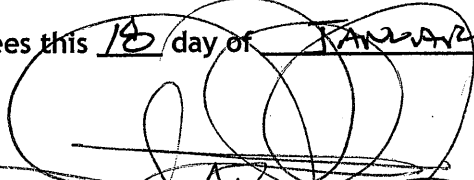
January 18, 2019

As there were no further topics the meeting was adjourned.

Dated and signed by the following Trustees this 18 day of JANUARY,
2019.



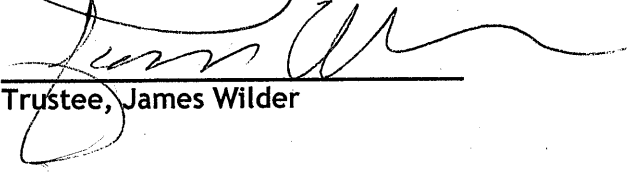
Chairman, Charles A. Schwab



Trustee, James Walker



Trustee, Donna DeMarchi



Trustee, James Wilder