

RUPERT J. SMITH LAW LIBRARY

April, 2018 Minutes

Present: Commissioner, Linda Bartz
James Wilder, Trustee
James Walker, Trustee
Nora Everlove, Librarian
Gale Knowles, Secretary

I. MEETING CALLED TO ORDER:

II. Commissioner, Linda Bartz calls the meeting to order. Above Trustees present at meeting.

III. MINUTES:

Minutes for the March, 2018 meeting were distributed to the Trustee's for review.

MOTIONS:

Trustee, James Walker Motions to approve the meeting minutes for March, 2018. Trustee Wilder seconds the Motion, the Motion is unanimously carried and approved.

Trustee, James Walker Motions that the librarian convey a recommended number that would keep the Law Library in the "black" for 2019, to the Chairman. Trustee, Jim Wilder seconds for purposes of discussion. After discussion the Motion carries unanimously and is approved.

Trustee, James Walker Motions for Trustee, Wilder to be reimbursed for the cost of his ticket to attend the Law Day Luncheon. Commissioner, Linda Bartz seconds the Motion, the Motion carries unanimously and is approved

IV. DISCUSSION POINTS:

Minutes

Attendance

Librarian's Report for January including Financials

Front Door of Library Issues

Alvin Hall - County Finance Budge

Smoking and/or Vaping

Computer Issues

Tipton Letter - Funding

Scheduled Meetings

V. OLD BUSINESS:

Librarian - Alvin Hall:

Nora was in contact with Alvin Hall from County Finance, unfortunately he could not make the meeting to discuss the budget the County has for the Law Library. Hopefully he will be able to attend the next meeting.

Letter to Mr. Tipton - Grants/Funding:

Trustee Walker sent a letter to Mr. Tipton, unfortunately he will be away on vacation for the next couple of weeks. Nora will come up with a recommended amount that we will request as funding and submit it to the Chairman.

Letter to Cleaver Hayling:

Mr. Hayling was served a letter in reference to his actions in the Law Library. As of now he has been quiet with no current issues.

Disposition of Books at Logistic Center:

Nora states that we have until May to dispose of any book that are remaining in storage and at the Logistic Center. In the beginning of May they will start the demolition of the storage building. Trustee, Wilder will see if COSA would like to retain any of the books that are left.

Plaque for Johnathan Ferguson:

Trustee, Walker informed us that Johnathan's plaque is ready. It will be presented to him at the PSLBA Law Day Luncheon on May 1st. Nora is still trying to get him to attend. There is a cost to attend the Luncheon, Trustee Wilder will have to pay for a ticket in the amount of \$35.00. Trustee Walker, Motions to have Trustee Wilder reimbursed the fee so that he may attend.

VI. NEW BUSINESS

Attendance:

Nora states attendance was very good at both facilities. We are getting more traffic at South County instead of just people just stopping in to see what the Law Library is. Attorney Metcalf will be conducting a "clinic" at the South County location every other Tuesday and will provide 20 min of legal advice to litigants to try to help send them in the right direction. The "clinic" still remains open on Wednesday's at the Fort Pierce Law Library.

Librarian - Financial Report/ Revenues and Expenses

Nora states that our Revenues are above average and is definitely a good month. She states that we are right on track with the budget.

Library Door:

Nora states they are still having issues with the front door. She has reached out to Mr. Johnson to get in touch with the contractor to see if they can come fix the issue.

Computer Issues:

Jim Wilder cleaned up some of the computers in the back of the Library. He came across a lot of pornography. The new rule for the library is no patrons besides attorneys will be allowed to utilize the back computers.

Smoking and/or Vaping

After discussion of the above, it has been agreed upon that there will absolutely be on smoking and/or vaping in either of the Law Library facilities.

Scheduled Meetings:

The next scheduled Law Library Meetings are as follows:

- May 11, 2018 at 3:30 p.m.
- June 15, 2018 at 3:30 p.m.

As there were no further topics the meeting was adjourned.

Dated and signed by the following Trustees this 15th day of June, 2018.

/S/

Trustee, James Walker

/S/

Commissioner, Linda Bartz

/S/

Trustee, James Wilder