

# RUPERT J. SMITH LAW LIBRARY

September 13, 2024, Meeting Minutes

---

**Present:** Chairman, Michael J. Linn  
Commissioner, Cathy Townsend  
Jim Wilder, Trustee  
Jim Walker, Trustee  
Wendy Diaz, Trustee  
Nora Everlove, Librarian

---

**I. MEETING CALLED TO ORDER:**

**II.** Chairman, Michael J. Linn calls the meeting to order. The above Trustees were present at the meeting.

**III. MINUTES:**

Meeting Minutes for the July 12, 2024, meeting was distributed. A Motion was brought forth and the Motion is unanimous, carried, and approved.

**MOTIONS:**

Motion was made to approve the Librarian's Report. Motion passed unanimously.

Motion was made to approved Attendance Report. Motion passed unanimously.

Motion was made to approve Resolution 2024-2 (Resolution Setting Out Policy for After Hours Access) with amendment and Chairman's signature. Motion passed unanimously.

Motion was made to approve the 23/24 Budget without the amendment requested by Trustee Walker. Original Motion passed by all but Trustee Walker.

**IV. DISCUSSION POINTS:**

- Chair called for Public Comment - No Comment
- Minutes from the July 12 2024 Meeting
- Attendance Report
- Approval of Budget 2023/2024
- After Hour Access - Resolution Setting Out Policy
- Board Members Discussion - Matters not on Agenda
- Future Meeting Dates:

**V. NEW and OLD BUSINESS:**

**Financial Report:**

We are still showing a couple of good months and should come out a little ahead. It was an unusual year we had we had a large amount of donations. Motion made to approve Financial Report.

**Attendance:**

We are chugging along, it's been predictable. CLE checkouts have been lower than what they used to be. Patrons have been keeping tapes too long. This needs to be addressed. Motion made to approve Attendance Report.

**Budget 2023/2024:**

The 2023/2024 Budget was discussed. A Motion was brought forth to approve the Budget. Trustee Walker requested an amendment to the budget to include an increase of \$3,000 for advertising. The request was accepted but was not approved. The original Motion to approve the 2023/2024 Budget was approved by all Trustee's except Trustee Walker.

**After Hours Access Adopted Resolution:**

Resolution Setting Police for After Hours Access has been approved by Motion. Chairman Linn will sign the updated Resolution with the amendment that an attorney must show proof of practice in St. Lucie County not being a member of the St Lucie County Bar Association. Trustee Walker to send an Amended Resolution.

**Auditor:**

The secretary will reach out to J. Gaines to see if he can attend the next meeting.

**Board Members Discussion - Matters not on Agenda:**

The Law Library Christmas Party will be held on December 12, 2024.

**Future Meeting Dates:**

October 25, 2024, at 2:00 p.m.

As there were no further topics the meeting was, adjourned.

Dated and signed by the following Trustees this \_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

\_\_\_\_\_  
Chairman, Michael J. Linn

\_\_\_\_\_  
Commissioner, Cathy Townsend

\_\_\_\_\_  
Trustee, Jim Wilder

\_\_\_\_\_  
Trustee, Jim Walker

\_\_\_\_\_  
Trustee, Wendy Diaz