

# RUPERT J. SMITH LAW LIBRARY

July 8, 2022 Minutes

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**Present:** Chairman, Michael J. Linn  
Wendy Diaz, Trustee  
Jim Walker, Trustee  
Jim Wilder, Trustee  
Nora Everlove, Librarian  
Jennifer Iapichino, Law Library Staff Member

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**I. MEETING CALLED TO ORDER:**

**II.** Chairman Linn calls the meeting to order. Above Trustees present at the meeting.

**III. MINUTES:**

Meeting Minutes for June 2022 were distributed. Trustee Wilder Motions to approve the Minutes. Trustee Walker seconds the Motion and the Motion is unanimous, carried, and approved.

**MOTIONS:**

Trustee Walker Motions to approve the Financial Report. Trustee Diaz seconds the Motion and the Motion is unanimous, carried, and approved.

Trustee Walker Motions to approve the Attendance Report. Trustee Diaz seconds the Motion and the Motion is unanimously carried and approved.

**IV. DISCUSSION POINTS:**

- Minutes
- Financial Reports
- Attendance Report
- Budget - Tabled
- Friendly Passages - Tabled
- Consideration of Video Production Equipment - Satisfied
- Addition of Second Attorney Member to Board - Tabled
- Naming of Conference Rooms - Disposed
- Upcoming Meeting Dates

**V. NEW and OLD BUSINESS:**

**Financial Report:**

Revenues show at 8 months approximately \$23,240 this is a couple thousand more than last month which is still not good but not getting worse. Once again we have spent more than we have brought in. Financial Report approved.

**Attendance:**

The Port St Lucie Facility had 38 points of contact in June, this is more than double from last June but is still not where we would like to be. Hopefully, the numbers keep climbing. The Fort Pierce Facility showed 453 higher than last June which is still low but this could be because of construction going on in the library. Once, construction is completed we hope to see a rise in numbers. Attendance Report was approved.

**Budget:**

Nora will find out exactly what the usage of Westlaw is. No major cuts except for the photocopier. Trustee Jim Walker will try to put out the “3 alarm fire” and talk with Sheriff Ken Mascara to see if he has a Representative that will come in and talk with the Board to explain how Traffic Ticketing works. Trustee Diaz asked that Trustee Walker make sure that it is someone who deals directly with the “Traffic Division”. Budget tabled.

**Friendly Passages**

Tabled to next meeting. Friends of the Library did not hold their July meeting.

**Naming of Rooms:**

Disposed of.

**Implementation of the Video Production Equipment:**

Satisfied - Video Equipment has been purchased per Nora and Jim Wilder.

**Addition of Second Attorney to the Board of Trustees:**

Tabled to next meeting.

**Construction Update:**

It appears that the construction of the Fort Pierce Facility could be completed by the end of September. New update at the next meeting.

**Future Meeting Dates:**

August 12 2022 at 2:00 p.m.

September 9, 2022 at 2:00 p.m.

As there were no further topics the meeting was, adjourned.

Dated and signed by the following Trustees this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Chairman, Michael J. Linn

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Trustee, Jim Walker

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Trustee, Wendy Diaz

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Trustee, Jim Wilder