

RUPERT J. SMITH LAW LIBRARY

August 12, 2022 Minutes

Present: Chairman, Michael J. Linn
Commissioner, Cathy Townsend
Wendy Diaz, Trustee
Jim Walker, Trustee
Jim Wilder, Trustee
Nora Everlove, Librarian

I. MEETING CALLED TO ORDER:

II. Commissioner Townsend calls the meeting to order. Above Trustees present at the meeting, Chairman, Linn will be late.

III. MINUTES:

Meeting Minutes for July 2022 were distributed. Trustee Wilder Motions to approve the Minutes. Trustee Walker seconds the Motion and the Motion is unanimous, carried, and approved.

MOTIONS:

Trustee Walker Motions to approve the Financial Report. Trustee Diaz seconds the Motion and the Motion is unanimous, carried, and approved.

IV. DISCUSSION POINTS:

- Minutes
- Financial Reports
- Attendance Report - Tabled
- Budget - Tabled
- Friendly Passages - Tabled
- Construction Update
- Addition of Second Attorney Member to Board
- Westlaw Usage
- Status of Representative from SLCSO Traffic - Tabled
- Upcoming Meeting Dates

V. NEW and OLD BUSINESS:

Financial Report:

Revenue are just under \$24,000.00 last month. We have a positive cash flow this month, but as always things can change. Our fund balance is

\$294,000.000. Expenditures compared with actuals are right on. Financial Report approved.

Attendance:

Tabled to next meeting.

Budget:

Tabled to next meeting.

Friendly Passages

Tabled to next meeting to discuss the mailing out "consent contracts".

Implementation of the Video Production Equipment:

Satisfied - Video Equipment has been purchased per Nora and Jim Wilder.

Addition of Second Attorney to the Board of Trustees:

John Madden Jr. was appointed by Ian Oking, Bar President.

Construction Update:

It appears that the construction of the Fort Pierce Facility could be completed by the end of September, 90% of the work is completed. Furniture should start arriving. We will need help assembling the new furniture. New update at the next meeting.

Future Meeting Dates:

September 9, 2022 at 2:00 p.m.

October 14, 2022 at 2:00 p.m.

January 13, 2022 at 2:00 p.m.

As there were no further topics the meeting was, adjourned.

Dated and signed by the following Trustees this ____ day of

_____, _____.

Chairman, Michael J. Linn

Commissioner, Cathy Townsend

Trustee, Wendy Diaz

Trustee, Jim Wilder

Trustee, Jim Walker