

RUPERT J. SMITH LAW LIBRARY

May 2, 2025, Meeting Minutes

Present: Commissioner, Cathy Townsend
Jim Walker, Trustee
Jim Wilder, Trustee
Lainey Francisco, Trustee
Nora Everlove, Librarian

I. MEETING CALLED TO ORDER:

II. Chairman, Michael J. Linn not present. Commissioner Townsend is appointed Sitting Chair for the Chairman and calls the meeting to order. The above Trustees were present at the meeting.

III. MINUTES:

Meeting Minutes for the March 2025 meeting were distributed. A Motion was brought forth and the Motion is unanimous, carried, and approved.

IV. MOTIONS:

Motion was made to approved Librarian's Report. Motion passed unanimously.
Motion was made to approve the Financial Report. Motion passed unanimously.
Motion was made to approved Attendance Report. Motion passed unanimously.
Motion was made for discussion on the South County Annex at next meeting. Motion passed unanimously.

V. DISCUSSION POINTS:

- Chair called for Public Comment - No Comment
- Minutes from the March 2025 Meeting
- Librarian's Report
- Attendance Report
- Financial Report
- Discussion on the Paula Lewis Library (South County)
- Board Members Discussion - Matters not on Agenda
- Future Meeting Dates:

V. NEW and OLD BUSINESS:

No Public Comment:

There was no Public Comment.

Librarian Report:

Nora stated it was a good couple of months. Law Day was held in May and was very successful. There was a library tour for the students from Centennial High School in which George Metcalf spoke. There was also a Community Outreach program last Friday "night out at the movies". Nora has indicated the the conference rooms are the most busiest. So, it was very productive couple of months. Motion was made to approve the Librarian's Report. Motion approved.

Financial Report:

March revenues and expenses show a balance of approximately \$24,000.00. April's revenues and expenses are incomplete because it is only the beginning of May. March is usually a good month for the library, we show approximately \$4,000.00 less but Nora is not that concerned yet. There has been a huge increase in the Lexis account, Nora will call and speak to them.

Attendance:

Numbers are down from Jan/Feb, unsure as to why March is so low. April has picked up but the numbers haven't been compiled yet. Will report back at our July meeting. Possible talks about closing South County, discussion at next meeting.

Future Meeting Dates:

July 11, 2025, at 2:00 p.m

Board Members Discussion:

Venue for Law Day next year, maybe a courtroom. More Discussion on this at the September meeting.

Progress on the "new campus", it is still moving forward per Commissioner Townsend.

As there were no other topics or comments the meeting is, adjourned.

Signed on this _____ day of _____, 2025
by:

Commissioner Townsend

Jim Walker, Trustee

Lainey Francisco, Trustee

Jim Wilder, Trustee