

RUPERT J. SMITH LAW LIBRARY
November 8, 2019 Minutes

Present: Chairman, Michael J. Linn
Commissioner Linda Bartz
James Walker, Trustee
James Wilder, Trustee
Donna DeMarchi, Trustee
Nora Everlove, Librarian

I. MEETING CALLED TO ORDER:

II. Commissioner Bartz calls the meeting to order. Above Trustees present at meeting. Chairman Linn was running a little behind schedule.

III. MINUTES:

Minutes for the October 4, 2019 meeting were, distributed to the Trustee's for review.

MOTIONS:

Trustee Wilder, Motions to approve the meeting minutes for October, 2019. Trustee Walker, seconds the Motion and the Motion is unanimously carried, and approved.

Trustee Walker, Motions to approve the Librarian's Financial Report. Commissioner Bartz, seconds the Motion and the Motion is unanimously carried, and approved.

Trustee Walker, Motions to approve the Attendance Report. Chairman Linn, seconds the Motion and the Motion is unanimously carried, and approved.

Trustee Walker, Motions to approve the sign option with the wooden version of the Florida State Seal, Lady Justice and thick font. The Motion is approved with a 4-1 vote.

Trustee Walker, Motions to move forward and start the process for a proposed contract from Dan Bergman, which will cost approximately \$1,800.00. Trustee DeMarchi seconds the Motion and the Motion is unanimously carried, and approved.

Trustee DeMarchi, Motions to allocate \$500.00 for the cost of security camera's for the RJSLL. Trustee Wilder seconds the Motion and the Motion is unanimously carried, and approved.

IV. DISCUSSION POINTS:

Minutes
Attendance

Unaudited Librarian Financial Report
Sign Options for the RJSLL Fort Pierce Facility
Audio/Video - Report to Trustee's/Contract Proposal
Resolution 2019-2 - Tabled
Security Camera placement - Tabled
IT Worker for RJSLL Computers

V. NEW BUSINESS:

Security Camera's:

Discussion on getting security camera's in the RJSLL resulted in, Trustee DeMarchi, Motioning to allocate \$500.00 for the cost of security camera's for the RJSLL Fort Pierce Facility. The Motion was approved.

IT Worker for RJSLL Computers:

Trustee Wilder is requesting possibly hiring an IT worker for the RJSLL computers. This discussion is tabled to the next meeting.

VI. OLD BUSINESS:

Librarian Report:

Nora indicates that this last years book will not close until November. September shows both the lows and highs because of two months.

Attendance:

Marilyn provided stats on attendance for both the South County location and Fort Pierce location. In Fort Pierce we had a very slow September but it picked back up in October. South County there was also an increase in patrons. The increase is believed to be because of the Clinics the RJSLL offers. Trustee Walker, Motions to approve the Attendance Report. This Motion is approved.

Resolution 2019-2:

Tabled to next meeting

Signage Proposal:

Discussion on this matter resulted in, Trustee Walker, Motioning to approve the sign option with the wooden version of the Florida State Seal, Lady Justice and thick font. This motion is approved with a 4-1 vote.

Audio/Video Equipment Cost/Contract Proposal:

Discussion on this matter resulted in, Trustee Walker, Motioning to move forward and working with Dan Bergman for a Contract Proposal which will cost approximately \$1,800.00. This Motion is approved. As for the Space Study discussion on this is tabled and we will reach out to have Jeremiah Johnson come in to discuss on this topic.

Meeting Dates:

Discussion on Meeting dates and times (quarterly or every other month) will be, tabled and discussed at the next meeting. The next scheduled meetings are as follows:

December 6, 2019
January 10, 2020
February 7, 2020
March, 2020 TBD

As there were no further topics the meeting was, adjourned.

Dated and signed by the following Trustees this 6th day of December, 2019.



Chairman, Michael J. Linn

Commissioner, ~~Linda Bortz~~
Cathy Townsend

Trustee, James Walker



Trustee, Donna DeMarchi



Trustee, James Wilder