

RUPERT J. SMITH LAW LIBRARY

October 4, 2019 Minutes

Present: Chairman, Michael J. Linn
Commissioner Linda Bartz
James Walker, Trustee
James Wilder, Trustee
Donna DeMarchi, Trustee
Nora Everlove, Librarian

I. MEETING CALLED TO ORDER:

II. Chairman, Michael J. Linn calls the meeting to order. Above Trustees present at meeting.

III. MINUTES:

Minutes for the August 2019 meeting were, distributed to the Trustee's for review.

MOTIONS:

Trustee Walker, Motions to approve the meeting minutes for August 2019. Trustee Wilder, seconds the Motion and the Motion is unanimously carried, and approved.

Trustee Walker, Motions to approve the Librarian's Financial Report. Trustee DeMarchi, seconds the Motion and the Motion is unanimously carried, and approved.

Trustee Walker, Motions to approve the Resolution 2019-2. Trustee DeMarchi, seconds the Motion, Motion does not pass by a vote 3 no - 2 yes.

IV. DISCUSSION POINTS:

Minutes
Librarian Financial Report
Attendance Report
J. Gaines - Audit
Resolution 2019-2
Signage/Audio Video

V. NEW BUSINESS:

J. Gaines - Audit:

J. Gaines was, invited to attend our meeting to discuss this year's audit. He explained a little bit of what his job is and what the audit consists of. He saw no problem with the Rupert J. Smith Law Library's audit this year.

VI. OLD BUSINESS:

Librarian Report:

Nora indicates that this last years book will not close until November. September shows both the lows and highs because of two months.

Attendance:

Nora has indicated that attendance was low this past month. She believes it was due to two holidays, it being a short month, and the library was, closed for 5 days due to the hurricane. Nora is hoping next month's report will so an increase in patrons.

Resolution 2019-2:

Trustee Walker suggested stepping our game up with a series of lectures. The concept would be on matters of general interest of the public. This project would be very time consuming, he urges we create an auxiliary organization "Society for Public Education" to include members of the bar association, library staff, board members from the library and COSA. The task would be to conduct and manage seminars/lectures for the public and to generate notices to the public. There was already an approval at the last meeting for a budget of \$3,000.00. Discussion on this determined there was not enough information and it should be, tabled to the next meeting.

Signage Proposal:

Metal sign will cost approximately \$4,000.00

Vinyl sign will cost approximately \$450.00

Various logos could, be used for the sign. Discussion on this topic is, tabled to the next meeting.

Audio/Video Equipment Cost:

This topic is, tabled until the next meeting due to not having an estimated cost, looking into possibly having the County Video CLE Seminars and other Seminars offered by the Law Library.

Meeting Dates:

Discussion on Meeting dates and times (quarterly or every other month) will be, tabled and discussed at the next meeting. The next scheduled meetings are as follows:

November 8th

December 6th


January 10th


As there were no further topics the meeting was, adjourned.

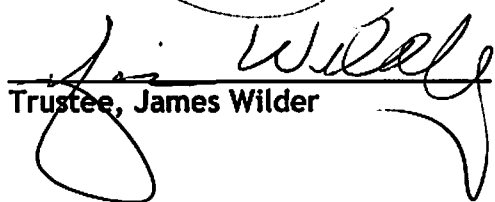
Dated and signed by the following Trustees this 9th day of November,
2019.


Chairman, Michael J. Linn


Commissioner, Linda Bartz


Trustee, James Walker


Trustee, Donna DeMarchi


Trustee, James Wilder