

RUPERT J. SMITH LAW LIBRARY
January, 2019 Minutes

Present: Chairman, Charles A. Schwab
Commissioner, Linda Bartz
James Wilder, Trustee
James Walker, Trustee
Donna DeMarchi, Trustee
Nora Everlove, Librarian

I. MEETING CALLED TO ORDER:

II. Chairman, Charles A. Schwab calls the meeting to order. Above Trustees present at meeting.

III. MINUTES:

Minutes for the November, 2018 meeting were distributed to the Trustee's for review.

MOTIONS:

Trustee, James Walker Motions to approve the meeting minutes for November, 2018. Trustee, Donna DeMarchi seconds the Motion, the Motion is unanimously carried and approved.

Commissioner Bartz Motions to authorize FRLS to utilize the Law Library's Conference room on Saturdays for their Board Meetings. Trustee, Wilder seconds the Motion and the Motion is unanimously carried and approved.

Trustee, DeMarchi moves for Trustee Wilder to update the Grant request for Video Conferencing and present it at the next meeting. Commissioner Bartz seconds the Motion and the Motion is unanimously carried and approved.

Trustee Wilder motions that the Librarian have a study of our space needs prepared by the next meeting. Commissioner Bartz seconds the Motion and the Motion is unanimously carried and approved.

Commissioner Bartz Motions to keep Gale Knowles as the Rupert J. Smith Law Library's, secretary. Trustee DeMarchi seconds the Motion and the Motion is unanimously carried and approved.

Trustee DeMarchi Motions for approval to have a plaque made honoring Mr. Fowler for all he has done for the Law Library. Commissioner Bartz seconds the Motion and the Motion is unanimously carried and approved.

IV. DISCUSSION POINTS:

Minutes

Attendance/Chart Dividing Both Libraries

Librarian's Financial Report

Resignation of Chairman Charles A. Schwab

Secretary of RJSLL

South County Clinics conducted by Attorney Andrea O'Connor-Hall

Criminal Clinics will be conducted by Attorney David Lamos

Letter and/or Meeting with Mr. Tipton

Mr. Grant

South County Insurance

CPR Training

Grants for Video Conferencing

FRLS use of Conference Room on Saturdays

Space Study

Plaque for Mr. Fowler

Recognition of Attorneys for their time and help with the Library

V. OLD BUSINESS:

Librarian - Financial Report

Nora states:

Finances are better than they have been.

Michael Grant:

He has been very quiet lately. No problems whatsoever.

CPR Training:

Trustee Wilder states that the CPR Training course will be held on February 17th at 1:00 p.m.

Letter/Meeting with Mr. Tipton:

To ask for funding this year. Letter and/or meeting should take place prior to March 1, 2019. Nora and Jim will schedule an appointment to meet with Mr. Tipton.

FRLS use of Conference Room:

Nora reached out to Court Security and they have no issue with FRLS utilizing the Law Library's Conference Room on Saturdays. Commissioner Bartz Motions to authorize FRLS to utilize the Law Library's Conference room on Saturdays for their Board Meetings. Trustee, Wilder seconds the Motion and the Motion is unanimously carried and approved.

South County Insurance:

Nora states that the South County Facility is covered now. It has been agreed that that facility does not need flood insurance.

Grant:

Trustee Wilder states that he does not see a need for a Technology Grant at this time, Nora agrees. Jim Walker indicates that maybe getting a Grant for Video Conferencing. Trustee, DeMarchi moves for Trustee Wilder to update the Grant request for Video Conferencing and present it at the next meeting. Commissioner Bartz seconds the Motion and the Motion is unanimously carried and approved.

Space Study:

Librarian try to prepare a study of our space needs by the next meeting. Trustee Wilder motions that the Librarian have a study of our space needs prepared by the next meeting. Commissioner Bartz seconds the Motion and the Motion is unanimously carried and approved.

VI. NEW BUSINESS**Attendance:**

Nora states the attendance has been wonderful at both facilities. Showing approximately a total of \$6,281 people and/or phone calls. Nora shows that approximately 4,000 of that number are Pro-Se Litigants. These numbers are impacted by the CLE Programs. The seminar will be brought to the South County Facility as well. The South County Facility Clinics will be run by Attorney Andrea O'Connor-Hall. Attorney David Lamos has stepped up and offered to conduct Criminal Clinics as well.

Resignation of Chairman Charles A. Schwab:

Chairman Schwab has submitted his resignation letter to the Trustees. Today is his last meeting as Chairman. Judge Linn who is a St. Lucie County resident will be stepping in as the new Chairman of the Rupert J. Smith Law Library.

Law Library Secretary:

Gale Knowles will remain Secretary for the Rupert J. Smith Law Library. Commissioner Bartz Motions to keep Gale Knowles as the Rupert J. Smith Law Library's, secretary. Trustee DeMarchi seconds the Motion and the Motion is unanimously carried and approved.

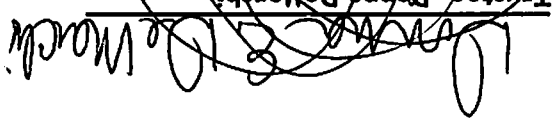
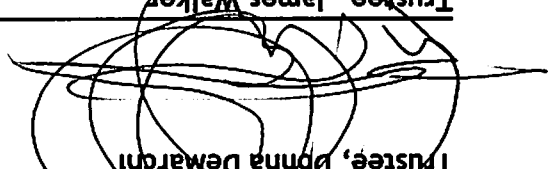

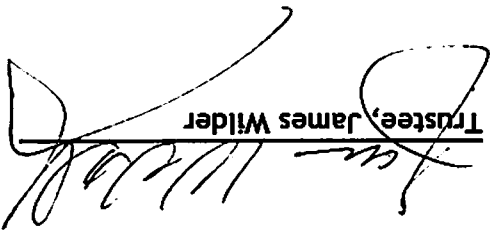
Mike Fowler Recognition:

Trustee Wilder is looking to possibly having a Motion passed to present Mr. Mike Fowler with a plaque showing the Library's gratitude for all that he has done for the Law Library. Trustee DeMarchi Motions for approval to have a plaque made honoring Mr. Fowler for all he has done for the Law Library. Commissioner Bartz seconds the Motion and the Motion is unanimously carried and approved.

Recognition Plaques for Attorneys:

Nora will come up with a list of Attorneys that she feels should be recognized for their time providing help to litigants and/or helping the library.

As there were no further topics the meeting was adjourned.
Dated and signed by the following Trustees this 1 day of MARCH, 2019

Chairman, Charles A. Schwab

Trustee, Donna Demarshi

Trustee, James Walker

Commissioner, Linda Bartz,

Trustee, James Wilder