

RUPERT J. SMITH LAW LIBRARY

January 9, 2026, Meeting Minutes

Present: Jim Walker, Trustee
Jim Wilder, Trustee
Adena Hatcher, Trustee
Jennifer Iapichino, Librarian
Nora Everlove, Librarian

I. **MEETING CALLED TO ORDER:**

II. Trustee, Jim Walker called the meeting to order. The above Trustees were present at the meeting.

III. **MINUTES:**

There were no meeting minutes distributed from the November 7, 2026 meeting due to the recording of the meeting being lost/misplaced.

IV. **MOTIONS:**

A motion was made to approve the Librarian's Report. The motion passed unanimously.
A motion was made to approve the Financial Report. The motion passed unanimously.
A motion was made to approve the Attendance Report. The motion passed unanimously.

V. **DISCUSSION POINTS:**

- Chair called for Public Comment - No Comment
- Minutes - N/A
- Librarian's Report
- Attendance Report
- Financial Report
- Liability Insurance - Tabled
- Board Members Discussion
- Future Meeting Dates:
 - Friday, March 6, 2026 - 2:00 p.m.
 - Friday, May 1, 2026 - 2:00 p.m.
 - Friday, July 10, 2026 - 2:00 p.m.

V. **NEW and OLD BUSINESS:**

No Public Comment:

There was no public comment.

Librarian Report:

The new Westlaw contract has been finalized, resulting in a cost savings. Westlaw will also be providing access for pro se litigants; the Board may wish to consider incorporating this service into our contract.

The Holiday Party was again a success this year. A Legal Clinic was held at the Law Library on November 17, 2025, and reached full capacity. Legal Assistant Trainings are scheduled to be held in the Law Library on October 22, 2025, and December 8, 2025.

The Law Library continues to experience strong participation from local high school students. Additionally, the Library will continue offering CLE courses, with the next program titled "Attorney Ethics."

All events and programs are regularly posted on the Law Library's website and social media platforms.

A motion was made to approve the Librarian's Report. The motion was approved.

Financial Report/Budget:

The Financial Report was presented and discussed. The December report includes November's financial figures. Overall, November reflected typical activity levels and stable performance.

We remain optimistic that revenues will improve beginning in January.

A motion was made to approve the Financial Report. The motion was approved.

Attendance Report:

The Fort Pierce Law Library reported approximately 8,420 patrons for 2025, with an estimated 80% of visitors identified as pro se litigants. It is anticipated that attendance will increase in 2026 due to the expansion of constitutional programs and related educational offerings.

The Paula Lewis Library is currently open two days per week. While the majority of visitors are also pro se litigants, accurate traffic counts are difficult to maintain, as approved attorneys have after-hours and weekend access.

A motion was made to approve the Attendance Report. The motion was approved.

Future Meeting Dates:

The following meeting dates have been scheduled at 2:00 p.m. at the Law Library: March 6, 2026, May 1, 2026, July 10, 2026

Board Members Discussion:

Liability Insurance - Tabled to next meeting for discussion.

As there were no other topics or comments the meeting is, adjourned.

Signed on this _____ day of _____, 2026, by:

James Walker, Trustee

Adena Hatcher, Trustee