

# RUPERT J. SMITH LAW LIBRARY

July 14, 2023 Minutes

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**Present:** Chairman, Michael Linn  
Commissioner Cathy Townsend  
Wendy Diaz, Trustee J  
Jim Walker, Trustee  
Nora Everlove, Librarian

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**I. MEETING CALLED TO ORDER:**

**II.** Chairman, Linn calls the meeting to order. The above Trustees were present at the meeting.

**III. MINUTES:**

Meeting Minutes for the May, 2023 meeting were distributed. Commissioner Townsend Motions to approve the Minutes. Chairman Linn seconds the Motion and the Motion is unanimous, carried, and approved.

**IV. MOTIONS:**

Trustee Walker Motions to approve the Secretary, Gale Knowles to be appointed as the Designated Agent for the Florida Association of Special Districts. Commissioner Townsend seconds the Motion and the Motion is unanimous, carried, and approved.

**V. DISCUSSION POINTS:**

- Minutes from the May 2023 Meeting
- Attendance Report
- Librarian Report - Special District Tabled to September Meeting
- Financial Report
- Proposed Budget - Tabled to September Meeting
- Letter to Mr. Landry from Clerk Miller - Tabled to September Meeting
- Requesting Grant from County - Tabled to September Meeting
- Requesting the SLCBA President appoint another Trustee due to John Madden stepping down
- Future Meeting Dates

**V. NEW and OLD BUSINESS:**

**Financial Report:**

June was a good month. We still show approximately \$25,000.00 in revenues which is about 2% better than last reported.

**Librarian Report - Special District: TABLED**

The only thing that was discussed on the Special District matter was the Library was in need of a Designated Agent. Trustee Walker Motioned to appoint the Secretary, Gale Knowles to be listed as the Designated Agent through FASD. Commissioner Townsend second the Motion and the Motion passed unanimously.

**Proposed Budget: TABLED**

**Attendance:**

We have continued to have an excellent year, over 700 people utilized the Library Facilities in June which brings us up well over 8,000 patrons since December. There are talks of possibly closing South County but that is up for discussion.

**Grant Request:**

Commissioner Townsend will reach out to Courtney who handles grants through the County to see what or if there is anything available. **TABLED**

**Trustee Appointment:**

Chairman Linn will reach out to the SLCBA President to see about appointing another Trustee to sit on the board for the Library

**Special District :**

Trustee Walker is concerned and states we are an Independent Special District and need to be following the statutes: **TABLED**

**Futute Meeting Dates:**

September 8, 2023

November 17, 2023

As there were no further topics the meeting was, adjourned.

Dated and signed by the following Trustees this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Chairman, Michael J. Linn

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Commissioner, Cathy Townsend

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Trustee, Wendy Diaz

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Trustee, Jim Walker