

RUPERT J. SMITH LAW LIBRARY
June 14, 2019 Minutes

Present: Chairman, Michael J. Linn
James Walker, Trustee
James Wilder, Trustee
Donna DeMarchi, Trustee
Nora Everlove, Librarian

I. MEETING CALLED TO ORDER:

II. Chairman, Michael J. Linn calls the meeting to order. Above Trustees present at meeting.

III. MINUTES:
Minutes for the May, 2019 meeting were distributed to the Trustee's for review.

MOTIONS:

Trustee, Walker Motions to approve the meeting minutes for May, 2019. Trustee, DeMarchi seconds the Motion, the Motion is unanimously carried and approved.

Trustee, Wilder Motions to approve the Librarian's Financial Report. Trustee, DeMarchi seconds the Motion and the Motion is unanimously carried, and approved.

Trustee, Walker Motions to table discussion on the Library Brochure to add additional languages. Trustee, DeMarchi seconds the Motion and the Motion is unanimously carried and approved.

IV. DISCUSSION POINTS:

Minutes
Attendance Report
Librarian Report
Law Library Brochure
Cost Comparison
Space Study
Monthly CLE Lecture
COSA Showcase Services
Upcoming Meeting Dates

V. OLD BUSINESS:

Librarian Report:

Nora indicates it was a great April. Revenues seem to be approximately \$15,000.00 more than last year. Nora states "we are maintaining status quo".

Clinics are booked out so that is good news. Florida Rural Legal Services has clinics every Tuesday morning for 3 hours in the Law Library, they have a different topic for each Tuesday.

Attendance:

No report for Fort Pierce. South County is on a regular schedule with Patrons utilizing the Law Library.

Trustee, Wilder Motions to approve the Librarian's Financial Report as presented. Trustee, DeMarchi seconds the Motion and the Motion is unanimously carried and approved.

Law Library Brochure:

Discussion on the Brochure for the Law Library to add additional languages has tabled for next month's meeting. Nora has made phone calls but hasn't received any calls back yet. Jim Wilder will talk to his COSA contacts as well to find out if they have someone who can translate the Brochure in other languages.

Cost Comparison:

Nora states that a lot of the print publications are being removed and can be found online through different companies like West Law. We would be spending a bit less if we kept what is needed in print but provide everything else through online services. Nora would like this to be an ongoing process so she can look into further and will present at the next meeting.

Space Study/Long Range 10 year plan:

The Space Study/Long Range Plan is tabled until next month due to differences in the plan presented compared to the plan that was originally approved November 4, 2016.

Monthly CLE Lecture:

Trustee, Walker states that the CLE monthly lecture is very successful in modest terms, we have maybe 25 people or more that attend. It also helps give the Library exposure. The program gives 2 hours of CLE credit and attendees get a free lunch very pleasant and educational event. The lunch was sponsored by Mike Fowler who has ended the relationship some months back, Jim is currently looking for a replacement to sponsor this luncheon. Jim is asking that Library to step up its support for this function with willingness to provide the lunch for the months we do not have a sponsor (apprx. \$130.00 per month). Wilder believes that maybe "Friends" should step up but occasionally the Trustee's to step up. Trustee, DeMarchi will look into possibly a Court Report may want to sponsor this luncheon. As for now the Trustee's do not feel the Library should step up due to it being another expense that is not affordable at this time. Trustee, Wilder offers to sponsor \$150.00 once per year and Nora also will sponsor \$150.00 once per year. Trustee, Walker will get together with the Port St. Lucie Bar President to see if they are willing to sponsor. This topic is for discussion purposes only no Motion is needed at this time.

COSA Showcase of Services:

Nora and Trustee, Wilder will be there to discuss all of the various things the Law Library has to offer the public. This will be held on the 3rd Wednesday in September.

Meeting Dates:

Discussion on Meeting dates and times (quarterly or every other month) will be tabled and discussed at the next meeting. The next scheduled meetings are as follows:

July 12th at 2:00 p.m
August 9th at 2:00 p.m.
September TBD

As there were no further topics the meeting was adjourned.


Dated and signed by the following Trustees this 9th day of August, 2019.



Chairman, Michael J. Linn



Trustee, James Wilder



Trustee, James Walker



Trustee, Donna DeMarchi