

RUPERT J. SMITH LAW LIBRARY

July 5, 2025, Meeting Minutes

Present: Chairman, Judge Michael Linn
Commissioner, Cathy Townsend
Jim Walker, Trustee
Jim Wilder, Trustee
Lainey Francisco, Trustee
Jennifer Iapichino, Librarian

I. MEETING CALLED TO ORDER:

- II.** Chairman, Michael J. Linn called the meeting to order. The above Trustees were present at the meeting.

III. MINUTES:

Meeting Minutes for the May 2, 2025 meeting were distributed. A Motion was brought forth and the Motion is unanimous, carried, and approved.

IV. MOTIONS:

Motion was made to approved Librarian's Report. Motion passed unanimously.
Motion was made to approve the Financial Report. Motion passed unanimously.
Motion was made to approved Attendance Report. Motion passed unanimously.
Motion was made for discussion to increase the budget by \$1,000.00 and to table to the September meeting. Motion passed unanimously

V. DISCUSSION POINTS:

- Chair called for Public Comment - No Comment
- Minutes from the May, 2025 Meeting
- Librarian's Report
- Attendance Report
- Financial Report
- Discussion on the Paula Lewis Library MOU Space Agreement - Tabled to September
- Budget - Tabled to September
- Board Members Discussion - Bar Association to nominate a Trustee to the Board
- Discussion on facility for the next Law Day function
- Future Meeting Dates:

V. NEW and OLD BUSINESS:

No Public Comment:

There was no Public Comment.

Librarian Report:

Jen stated it was a good couple of months. The Library continues to mail out CLE tapes for the Public and Attorneys. They have been scheduling CLE movie programs, next one will be in August. The library is now using Pitney Bowes for mailing CLE tapes and it has eased the whole process. The library has also scheduled reoccurring legal clinics. There was also a Legal Fees Scavenger Hunt in June Motion was made to approve the Librarian's Report. Motion approved.

Financial Report/Budget:

The Financial Report was discussed within the budget. There was a Motion for discussion to increase the budget by \$1,000.00 and to table it to the September meeting.

Attendance:

Numbers for Fort Pierce were just over 600 for May, and June, which was just below last years numbers. The Paula Lewis Library had 7 visitors but they are only open on Wednesdays for 4 hours.

MOU Rosser Space Agreement:

Discussion about conference room/space at the Paula Lewis Library is tabled to the September meeting when Nora is present.

Future Meeting Dates:

September 5, 2025, at 2:00 p.m and November 7, 2025.

Board Members Discussion:

Nominate another Trustee to the Board in place of Alexander Nelson who has stepped down due to relocation. Lainey will have the Bar appoint a Trustee. Progress on the "new campus", it is still moving forward per Commissioner Townsend.

As there were no other topics or comments the meeting is, adjourned.

Signed on this _____ day of _____, 2025, by:

Commissioner, Cathy Townsend

Jim Walker, Trustee

Lainey Francisco, Trustee

Jim Wilder, Trustee

Chairman, Judge Michael J. Linn