

IN THE CIRCUIT COURT OF THE
NINETEENTH JUDICIAL CIRCUIT IN AND
FOR INDIAN RIVER, MARTIN, OKEECHOBEE
AND ST. LUCIE COUNTIES, FLORIDA

ADMINISTRATIVE ORDER 97-3

RE: Implementation of Rule 2.065 -- Rules of Judicial Administration
NOTICES TO PERSONS WITH DISABILITIES

Pursuant to the attached Supreme Court Order of December 23, 1996, and as Chief Judge pursuant to Rule 2.050, Florida Rules of Judicial Administration, the following implementation procedures are Ordered:

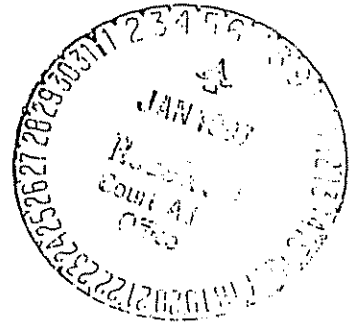
1. Each Clerk of Court, State Attorney Office, Public Defender Office, and law enforcement agency shall name an Americans with Disabilities Act Coordinator.
2. The following language approved by Rule 2.065 shall be included in all notices of court proceedings to be held in a public facility, and all process compelling such proceedings which are prepared or provided upon demand, effective January 1, 1997:

NOTICE TO PERSONS WITH DISABILITIES

All notices of court proceedings to be held in a public facility, and all process compelling appearance at such proceedings, shall include the following:

"If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact [identify applicable court personnel by name, address, and telephone number] within 2 working days of your receipt of this [describe notice]; if you are hearing impaired, call 1-800-955-8771; if you are voice impaired, call 1-800-955-8770."

Supreme Court of Florida



IN RE: IMPLEMENTATION OF RULE 2.065,
RULES OF JUDICIAL ADMINISTRATION,
NOTICES TO PERSONS WITH DISABILITIES

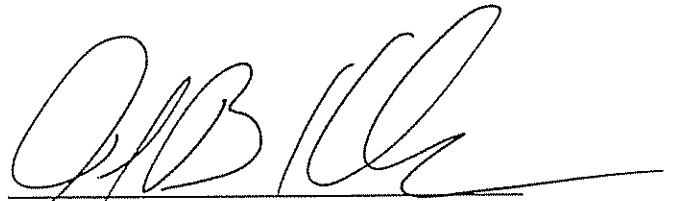
ADMINISTRATIVE ORDER

In accordance with Article V, Section 2, of the Florida Constitution, and rule 2.030(2), Florida Rules of Judicial Administration, the following guidelines are hereby established to assist in the implementation of rule 2.065, Rules of Judicial Administration:

1. Lawyers, litigants, and parties shall include the approved language of the notice to persons with disabilities on all notices of court proceedings to be held in a public facility, and all process compelling appearance at such proceedings, effective January 1, 1997.
2. Judges, clerks of court, and other court staff shall include the approved language of the notice to persons with disabilities on all notices of court proceedings to be held in a public facility, and all process compelling appearance at such proceedings, which are prepared or printed upon demand, effective January 1, 1997.
3. Courts that have a supply of forms, which include a notice of the availability of accommodations to persons with disabilities in compliance with the

3. Clerks, State Attorney Offices, and Public Defender Offices may continue to use the current supply of forms that have the former Americans with Disabilities notice which were printed prior to December 23, 1996, until September 30, 1997.
4. Administrative Order 93-01 and Amended Administrative Order 93-01 are hereby VOID.

DONE AND ORDERED in quadruplicate at Vero Beach, Indian River County, Florida this
15 day of January 1997



Paul B. Kanarek
Chief Judge

RULE 2.065. NOTICES TO PERSONS WITH DISABILITIES

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DESIRED CONTACTS FOR EACH COUNTY CLERK'S OFFICE ARE AS FOLLOWS:

1. ST. LUCIE COUNTY - Keith Hartsfield (561) 462-6983
Mailing address: P.O. Drawer 700, Ft. Pierce, FL 34954
Physical address: 221 S. Indian River Dr., Ft. Pierce, FL 34950

2. MARTIN COUNTY - Elsie Hutton (561) 288-5577
Mailing address: P.O. Box 9016, Stuart, FL 34995
Physical address: 1111 S. Federal Highway, Stuart, FL 34994

3. INDIAN RIVER - *Peggy Ward (561) 770-5185 x. 143*
~~Mary Louise Schitte (561) 770-5186 Ext. 159~~
2000 16th Avenue, Vero Beach, FL 32960

4. OKEECHOBEE - Debbie Jenkins and Sue Clark (941) 763-2131
304 N.W. 2nd Street, Room 101, Okeechobee, FL 34972